Dependents Education Assistance (DEA) Chapter 35 Checklist

1. Apply to UNA and be accepted.

2. Retrieve your COE. You can request one by calling the VA Education Call Center at 888-442-4551.

3. **Complete the Chapter 35 Form.**

4. Talk to your advisor and sign up for classes.

5. **Complete a certification request <u>each semester</u> by submitting a registration form. We cannot complete your enrollment certification until this form has been submitted.**

6. Start a payment plan, pay in full, or utilize a student loan to hold your schedule. **Your first payment will most likely not arrive in time for the payment deadline.**

Go to una.edu/veterans and select "Steps to Claim Benefits" for a digital copy of this checklist.

Email: veteranaffairs@una.edu

Veteran Readiness and Employment (VR&E) Chapter 31 Checklist

1. Apply to UNA and be accepted.

2. Transfer your prior education transcripts. (This can take a few months).

3. Have your VR&E Representative send authorizations for tuition and book stipends.

4. Complete the Chapter 31 Form.

5. Talk to your advisor and sign up for classes.

6. Complete a certification request **each semester** by submitting a registration form. We cannot complete your enrollment certification until this form has been submitted.

7. Each semester, send a copy of your class schedule to your VR&E Representative.

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Montgomery GI Bill Active Duty (Chapter 30)

1. Apply to UNA and be accepted.

2. Transfer your prior education transcripts. (This can take a few months)

    a. Army/Navy/Marines/Coast Guard must submit their **Joint Service Transcript**.

    b. Air Force must request their transcript from the **Air University**.

3. Retrieve your COE. You can request one by calling the VA Education Call Center at 888-442-4551.

4. **Complete the Chapter 30 Form.**

5. Talk to your advisor and sign up for classes.

6. **Complete a certification request each semester by submitting a registration form. We cannot complete your enrollment certification until this form has been submitted.**

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Montgomery GI Bill Selected Reserve (Chapter 1606) Checklist

1. Apply to UNA and be accepted.

2. Transfer your prior education transcripts. (This can take a few months)

    a. Army/Navy/Marines/Coast Guard must submit their **Joint Service Transcript**.

    b. Air Force must request their transcript from the **Air University**.

3. Complete the Chapter 1606 Form.

4. Talk to your advisor and sign up for classes.

5. Complete a certification request each semester by submitting a registration form. We cannot complete your enrollment certification until this form has been submitted.

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Alabama National Guard Educational Assistance Program (ANGEAP)

1. Complete a FASFA **each academic year** at studentaid.gov.

   o An Academic Year runs from Fall through Summer (August-July).

2. Fill out the ANGEAP application here:

   o **ANGEAP Application Form**

   o **You must submit an ANGEAP Form each Semester before the payment deadline.**

   o Section 1 must be typed or **legibly** written.

   o Signature MUST be a wet signature. Electronic signatures in any form will not be accepted.

Go to una.edu/veterans and select "Steps to Claim Benefits" for a digital copy of this checklist.

Email: veteranaffairs@una.edu

Post 9/11 GI Bill (Chapter 33) Checklist

1. Apply to UNA and be accepted.

2. Transfer your prior education transcripts. (This can take a few months)

   o Army/Navy/Marines/Coast Guard must submit their **Joint Service Transcript**.

   o Air Force must request their transcript from the **Air University**.

3. Retrieve your COE, you can request one by calling the VA Education Call Center at 888-442-4551.

4. **Complete the Chapter 33 Form**.

5. Talk to your advisor and sign up for classes.

6. Complete a certification request each semester by submitting a registration form before the payment deadline. We cannot complete your enrollment certification until this form has been submitted.

Go to una.edu/veterans and select "Steps to Claim Benefits" for a digital copy of this checklist.

Email: veteranaffairs@una.edu