

UNA Staff Senate

Monday, February 13, 2017

GUC Room 200

Minutes of the Meeting

- I. Call to Order – Senate President, Dr. Kevin Jacques, called the meeting to order at 10:05 a.m.
- II. Members present and comprising a quorum were: Bishop Alexander, Caleb Banks, Melissa Bolton, Haley Brink, Bobby Champagne, Mitch Coffman, Salena Denton, Kelly Ford, Anita Holcombe, Janet Jones, LaNita Riant, Jarrod Russell, Regina Sherrill, Amanda Sizemore, Luke Underwood, Dr. Molly Vaughn, Jimmy Waddell, Christy Waters, and Russ Wilson.
- III. Guest – Chair Jacques introduced Catherine White, Assistant Vice President for Human Resources, who answered questions about the current pay structure. At her request, the Staff Senate considered changing the terminology to more adequately reflect its intentions. The Staff Senate decided that the terminology is adequate for internal use; however, they recommended that, for external candidates, the levels should be presented as entry-level and market, with no mention of the maximum level. Mr. Underwood made a motion, Dr. Vaughn seconded, and the motion carried.
- IV. Approval of Minutes – Dr. Vaughn made a motion to accept the minutes from the January 10, 2017, meeting with minor changes. Mr. Waddell seconded and the motion carried.
- V. Approval of Agenda – Mr. Russell moved to accept the agenda as printed. Mr. Alexander seconded and the motion carried.
- VI. Staff Senate President's Report
 - A. Faculty/Staff Dining Area – the Staff Senate discussed the benefits of returning the space on the first floor of the GUC to a dedicated dining space for faculty and staff (it served as this for several years). It was determined by consensus that there is not a need for this type of area and that the space could be better served by other functions.
 - B. Employee Performance Evaluation Update – the proposals are being scanned and uploaded for the committee to review.
 - C. Wellness Day – the GUC Atrium has been reserved for this event on April 13, 2017.
- VII. Unfinished Business
- VIII. Election of Vice President – Ms. Salena Denton and Mr. Jarrod Russell were nominated to serve as vice president of the Staff Senate. Mr. Waddell moved to closed Nominations. Dr. Vaughn seconded and the motion carried. The nominees were excused for the written ballot and Mr. Jarrod Russell was subsequently elected.

- IX. New Business
 - A. Consensual Relationship Policy – Mr. Wilson made a motion to approve the policy as revised, including the recommendations from the Academic & Student Affairs Committee. Ms. Denton seconded and the motion carried. (Chair Jacques, who submitted the policy for revision, abstained.)
- X. Discussions
 - Chair Jacques has been unable to get a response to the sick leave policy that was enacted for Environmental Services staff, requiring them to obtain a doctor's excuse if they are sick.
- XI. Announcements
 - A. Next Meeting – March 13, 2017, 10 a.m., GUC Room 200
- XII. Adjournment – The Senate adjourned at approximately 11:25 a.m.

Respectfully submitted,

Kelly Ford

Staff Senate Secretary, 2016-2017