

Safety & Emergency Preparedness Committee
Minutes of the Meeting of February 17, 2016
GUC 207

The Safety & Emergency Preparedness Committee (SEP) met February 17, 2016, in the Guillot University Center, Room 207. The following members were present: Ms. Teresa Dawson, Chief Kevin Gillilan, Dr. Donna Lefort, Mr. Randall Phifer, Mr. Stephen Putman, and Mr. Mike Thompson.

Call to Order

Mr. Michael Gautney, committee chair, called the meeting to order at approximately 3:35 p.m. A quorum was present.

Approval of Agenda and Minutes

The agenda and the January 20, 2016, minutes were approved by acclamation.

Old Business

- a. Bicycle and Personal Transportation Devices Draft Policy – Chief Gillilan has incorporated language regarding hover boards.
- b. Building Coordinators and Floor Leaders List – VP Shields submitted the list to the Executive Council for dissemination to departments, with feedback due March 1, 2016. Discussion included the need for training, CPR certification, and the purchase of emergency supplies.

New Business

- a. Campus Safety Task Force Recommendations – Committee members reviewed the final responses to the recommendations. The committee discussed adding as an additional recommendation that the university hire a Director of Environmental Health and Safety. This has been a long standing discussion of the committee a various departments for years. Chair Gautney stated that a budget request was made for consideration of funding this position. Chair Gautney will add the recommendation and forward to the committee. Chief Gillilan made a motion to approve, Dr. Lefort seconded, and the motion carried. The responses will be submitted to the Shared Governance Executive Committee.
- b. Parking Garage Signage and Mirrors – Chief Gillilan is pursuing the placement of mirrors in the corners of the parking levels to help deter crime. Plans are being developed to replace the lighting in the parking deck with LED and motion sensors. The Board of Trustees, in its last meeting approved a proposal to use an Energy Savings Company (ESCO) to replace lighting in the Parking Deck and Flowers Hall. A formal RFP process is underway for this.
- c. Emergency Procedure Posters – Chair Gautney is exploring grant options for funding of emergency procedure posters. Mr. Mike Thompson presented examples of posters that other universities have developed which can be used for a basis of design for education and training efforts.

Announcements

- The next meeting is scheduled for Wednesday, March 16, 2016, at 3:30 p.m., in GUC 207. (This meeting was subsequently cancelled.)

Adjourn

The meeting adjourned at approximately 4:25 p.m.