

**Institutional Effectiveness  
Meeting Minutes  
October 15, 2008  
3:30 P.M., Raburn**

**Attendees:** D. Shields, Dr. Luna, Dr. Bailey, Dr. Rowe, C. Reynolds, K. Kennedy, Dr. Jacobs, L. Thompson, Dr. Bridgmon, Dr. Holland, Dr. Smith, Dr. Wilson, Dr. Hansen, R. Horn, T. Vardaman

**Shared Governance Website**

The new Shared Governance Website is operational. Documentation for the past 3 years will be posted, including the charge of the committee, annual reports, minutes, and current members of the committee. <http://www.una.edu/sharedgovernance/>

**Role of IE Committee**

Further discussion regarding the role of the committee continued from the previous meeting. The charge for the IE Committee's changed and was adopted in June 2008. Mr. Shields will bring this document to the committee at the next scheduled meeting.

**Old Business / Pending Action Items**

**The pending action items listed below have been continued to the next meeting.**

Program Review Guideline Changes – Dr. Luna met with the 4 department Chairs. They made changes to the review guidelines and Dr. Luna will present the changes at the next meeting for further discussion.

Academic Department Review Rubric – Dr. Luna presented the rubric template to the committee. The committee discussed changes to the document and Dr. Luna will make the changes and bring it back to the committee for further discussion.

Consultants Report – Dr. Luna asked the committee to review the report prior to the next meeting.

**Meeting Adjourned – 4:30 p.m.**