

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
MINUTES OF THE MEETING OF AUGUST 31, 2010  
3:30 P.M., GUC LOFT**

The Academic and Student Affairs Committee met on August 31, 2010 in the Loft of the Guillot University Center. The following members were present: Dr. Birdie Bailey, Dr. Doug Barrett, Ms. Bonnie Coats, Dr. Thomas Calhoun, Dr. Melvin Davis, Dr. Vagn Hansen, Dr. Bill Huddleston, Dr. Donna Jacobs, Dr. Andrew Luna, Dr. David Muse, Dr. Janice Myhan, Ms. Joan Smith, Dr. Laura Williams, Dr. Sue Wilson, and Dr. Chunsheng Zhang. Ms. Jill Chambers, Committee Chair, presided. A quorum was present.

**Call to Order**

Chair Chambers called the first meeting of the academic year to order at approximately 3:35 p.m. Committee members introduced themselves.

**Adoption of Agenda and Approval of Minutes**

The agenda was approved as amended. The minutes from the March 30, 2010, meeting were approved as printed.

**Election of Vice Chair**

Dr. Janice Myhan made a motion that Dr. Laura Williams serve as vice chair. Ms. Bonnie Coats seconded the motion. The motion was approved unanimously.

**Review of Committee Charge and Annual Report**

The committee charge, as revised by this committee and recommended to the Shared Governance Executive Committee, was included in the annual report and emailed to committee members. There were no questions about the charge or the annual report.

**Old Business**

- A. Service Learning Subcommittee - the subcommittee requested by this committee was approved by the Shared Governance Executive Committee. Ms. Jennifer Brown is contacting the appointees to set up an initial meeting.

**New Business**

- A. Academic Honesty Policy – The Shared Governance Executive Committee forwarded a report and recommendations from the Ad Hock Task Force on Academic Honesty for action by this committee. Chair Chambers asked members to review the material before the October 26 meeting. The report will also be forwarded to the Faculty Senate, Staff Senate, and SGA for their input, in order to expedite the process.
- B. Summer Grades – Dr. Doug Barrett asked that the committee revisit the issue of allowing students access to their first-term summer grades as soon as they are entered into the Banner system. This will allow students to determine if they can take subsequent classes in the second summer term. Dr. Sue Wilson will see if this can be done and report at the next meeting.

**Announcements**

- Next meeting is September 28, 3:30 p.m., GUC Loft.

**Adjournment**

- The meeting adjourned at approximately 3:50 p.m.

---

Ms. Jill Chambers, Chair