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**SHARED GOVERNANCE EXECUTIVE COMMITTEE**
**MINUTES OF THE E-BUSINESS OF NOVEMBER 28, 2022**

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In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

**Approval of the Minutes of the E-Business of November 14, 2022**

Dr. Craig Robertson made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the minutes.

**Proposal from Faculty Senate to Revisions to Section 3.2 of the Faculty Handbook – Faculty Workload Policy (from Policy Environment Task Force spreadsheet)**
            **Proposal was approved by COAD on 11-22-22**

Dr. Craig Robertson made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the proposal for movement to President Kitts for approval.

**Revised Substantive Change Policy**
            **Approved by Institutional Effectiveness Committee, Faculty Senate, Staff Senate, and SGA**

Dr. Craig Robertson made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the revised policy for movement to President Kitts for approval.

**Revisions to the Composition of the Graphics Standards and Web Communications Committee**

Dr. Craig Robertson made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse the proposed revisions for movement to President Kitts for approval.

**Consideration of E-Business Actions following Faculty Senate and Staff Senate Meetings**

Dr. Craig Robertson made a motion that was seconded by Dr. Ross Alexander and unanimously approved to endorse e-business action on any outcomes from the December Faculty Senate and Staff Senate meetings.


*Kristy Oden, DNP, FNP-BC*
Dr. Kristy Oden, Chairperson