

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 9, 2013
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, September 9, 2013, in the UNA Board Room. The following members were present: Ms. Laura Giles, Dr. Vagn K. Hansen, Dr. Daniel L. Hendricks, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Kristy Oden, Dr. Scott Infanger for Dr. Lesley Peterson, Dr. John G. Thornell, Ms. Melissa Thornton, Ms. Darlene P. Townsend, and Dr. Brian Thompson for Dr. Brenda H. Webb. Dr. Larry W. Adams, Chairperson, presided.

Call of Meeting to Order

Chair Adams called the meeting to order.

Approval of the Agenda

Ms. Townsend moved approval of the agenda and Ms. Giles seconded the motion. The motion was approved unanimously. Chair Adams recognized the following proxies: Dr. Scott Infanger for Dr. Lesley Peterson and Dr. Brian Thompson for Dr. Brenda Webb.

Approval of the Minutes of the Meeting of August 26, 2013

Dr. Hansen moved approval and Mr. Jennings seconded the motion. The motion was approved unanimously.

Report of the Chair

Dr. Adams summarized recent Faculty Senate actions as follows: proposed revisions to FH 2.5.2 (exceptions to faculty promotions) – passed; proposed revisions to FH 2.5.3 and 2.5.4 (Electronic portfolios) – passed: a request was made of Dr. Thornell that faculty be provided with a step-by-step description of how this will or should proceed; Faculty and Staff Computer Rights and Computer Monitoring – tabled indefinitely: the understanding is that the Technologies Advisory Committee will be sending an updated version of this document through Shared Governance imminently; proposed revisions to FH Appendix 2A (Mileage reimbursement for Adjunct Faculty) – passed as written with one edit: "Those who travel less than 50 miles from the University" should read, "Those who travel less than 50 miles to the University"; proposed revisions to FH 2.4.3, 3.2.2, & Appendix 2A (Affordable Care Act) – passed; proposed revisions to FH Chapter 5 (clean up language) – referred to Senators to review for next meeting; Student Copyright Notice – passed; nominate and elect four faculty members for VPBFA search committee, from four different colleges – incomplete, will finish by e-business; Revised Application for Promotion Form – passed with one edit: restore (do not delete) the last line, so that it is possible for the applicant to specify the break-down of "Years spent at present rank" between years spent at that rank at UNA and years spent at that rank elsewhere, if applicable. In addition, Chair Adams announced that two committees are without chair/vice chair positions, and he will convene those committees to get that piece of business accomplished.

Appointment of Vice Chair – Revisit

Because the Shared Governance Document dictates that the SGEC Chair should be a tenured faculty member, Darlene Townsend volunteered to serve in the Vice Chair position and Kristy Oden withdrew her nomination. Ms. Townsend was declared elected by acclamation.

Reconsideration of request from Staff Senate dated 5/31/12 for staff additions to Multicultural Advisory Committee, Parking and Traffic Committee, Research Committee, and Safety and Emergency Preparedness Committee

By consensus, Chair Adams was asked to present the requests to the aforementioned committees for action as unfinished business from the previous academic year.

Status – Shared Governance Document Work Group

Chair Adams reported that the work on the shared governance document is in progress.

Computer Administrative Rights/Network and Computer Monitoring – Technologies Advisory Committee has requested that current proposal be rescinded while it studies a new proposal from Information Technology Services

By consensus, the SGEC accepted the request of the Technologies Advisory Committee to rescind the current proposal while the Committee considers an alternate proposal.

Faculty Senate Nomination of Leah Whitten to fill the vacancy of Katie Kinney on the Academic and Student Affairs Committee

Dr. Hansen made a motion and Dr. Oden seconded the motion to recommend to President Cale the appointment of Leah Whitten to fill the vacancy of Katie Kinney on the Academic and Student Affairs Committee. The motion was approved unanimously.

Policy/Statement Revisions relative to Standard 4.8 of the SACSCOC Criteria for Accreditation

Dr. Thornell made a motion and Ms. Townsend seconded the motion to consider this an item to be reviewed by all constituent groups, beginning with the Distance Learning Advisory Committee followed by all three Senates. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Ms. Giles reported that Senators were eager to fulfill their committee assignments but some have not yet been contacted, a resolution is forthcoming for a smoke-free campus, and two forums are forthcoming – safety and financial literacy. For the Staff Senate, Ms. Thornton reported that at the Staff Senate meeting this date, results of the Staff Attitude Survey were reviewed and wellness initiatives for campus were discussed. The SGEC Chair

reported for the Faculty Senate earlier in the meeting. For the Administration, Dr. Thornell reported that the Executive Council this date had approved a title change for Melvin Davis to Dean of Library Services and he announced the following upcoming campus activities: Convocation, diversity events, football at Jacksonville State University, Board of Trustees meeting, New Faculty Dinner, and NCATE preliminary visit. Ms. Irons reported forthcoming changes to the Mane Card in which a debit/credit option will be offered. Ms. Townsend reported that Collier Library is migrating to a new system that is scheduled to go live in the next few weeks.

On motion by Ms. Townsend and second by Ms. Giles, the meeting adjourned at 4:15 p.m.

Larry Adams, Chairperson