

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF SEPTEMBER 22, 2014  
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, September 22, 2014, in the UNA Board Room. The following members were present: Dr. Gregory A. Carnes, Mr. Clinton P. Carter, Ms. KeKoria Greer, Dr. Daniel L. Hendricks, Dr. Scott R. Infanger, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Katie C. Kinney, Dr. Marilyn Lee, Dr. Clarissa Hall for Dr. Kristy Oden, and Mr. Jimmy Waddell. Ms. Darlene P. Townsend, Chairperson, presided.

**Call of Meeting to Order**

Chair Townsend called the meeting to order and recognized Clarissa Hall as proxy for Kristy Oden.

**Approval of the Agenda**

The agenda was approved by consensus.

**Approval of the Minutes of the Meeting of September 8, 2014**

The minutes were approved by consensus.

**Report from the Chair**

Chair Townsend presented a Chair's Report which required no action from the Committee. Chair Townsend mentioned that Dr. Brenda Webb will be pursuing the Sustainability Committee as a work group through the Strategic Planning and Budget Study Committee.

**Appointment of Vice Chair**

Dr. Kinney made a motion nominating Dr. Marilyn Lee and Dr. Infanger seconded the motion. The motion was approved unanimously.

**Information Item: Safety and Emergency Preparedness Committee Reporting Line**

This was an information item that required no action from the Committee.

**Recommendation from SPBS Committee: Miranda Bowie to serve as “one (1) member of the Strategic Planning and Budget Study Committee (SPBSC), to be recommended to the SGEC by the SPBSC who will serve as liaison between the SPBSC and the IE Committee”**

Dr. Lee made a motion and Dr. Carnes seconded the motion to recommend to President Thornell the aforementioned appointment. The motion was approved unanimously.

**Copyright Use Report**

Dr. Infanger made a motion and Mr. Carter seconded the motion to consider this an item to be reviewed by the Academic and Student Affairs Committee requesting that they act on the recommendations contained in the Copyright Use Report. The motion was approved unanimously.

### Revisions to Appendix 4A of the Faculty Handbook

Dr. Carnes made a motion and Dr. Lee seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion failed unanimously. Dr. Infanger made a motion and Mr. Jennings seconded the motion to consider this an item to be reviewed by two constituent groups, beginning with the Faculty/Staff Welfare Committee followed by the Faculty Senate. The motion was approved unanimously.

### Revisions to Section 3.2.4 of the Faculty Handbook – Department Chairperson Appointment, Workload, and Supplement

Dr. Infanger made a motion and Dr. Hendricks seconded the motion to consider this an item to be reviewed by two constituent groups, beginning with the Faculty/Staff Welfare Committee followed by the Faculty Senate. The motion was approved unanimously.

### Shared Governance Document

By consensus, it was deemed an editorial change that Appendix 2B of the Shared Governance Document should be revised to reflect the addition of the Food Services Committee as a Task Committee under the Vice President for Student Affairs.

### Section 3.3.1 of the Faculty Handbook – Academic Advising

Dr. Infanger indicated that while the Faculty Senate had the aforementioned under review, members wondered if this was an item that should be reviewed by all three constituencies. It was determined that Chair Townsend would meet with Dr. Calhoun to determine if the Academic Advising statement would be better positioned in the Employees Manual.

### Comments from Constituent Representatives

For the SGA, Ms. Greer provided a report on planned homecoming activities and announced that a question will appear on the homecoming king-queen ballot concerning whether required signatures for the SGA senator selection process should be continued; for the Staff Senate, Mr. Waddell reported that President Thornell and Catherine White attended the first Staff Senate meeting to discuss, among other things, the salary raise for which the Staff Senate is most grateful and he announced that wellness initiatives are under discussion; for the staff, Mr. Jennings encouraged participation in all homecoming activities, including the concert; for the Faculty Senate, Dr. Infanger announced that Sarah Franklin will serve as his proxy for at the next SGEC meeting; for the Administration, Dr. Hendricks reported that for the first time, the College of Arts and Sciences will have a tent at homecoming that is child friendly, and he encouraged other colleges and departments to follow suit. When questioned, SGA President Greer noted that the students liked the new student tailgate area on the Quad but would like to see the grass cut and music provided.

On motion by Dr. Infanger and second by Mr. Jennings, the meeting adjourned at 4:10 p.m.

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Darlene Townsend, Chairperson