

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF OCTOBER 21, 2013  
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, October 21, 2013, in the UNA Board Room. The following members were present: Ms. Laura Giles, Dr. Vagn K. Hansen, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Kristy Oden, Dr. Lesley Peterson, Dr. John Thornell, Ms. Melissa Thornton, and Dr. Brenda Webb. Dr. Larry W. Adams, Chairperson, presided.

**Call of Meeting to Order**

Chair Adams called the meeting to order.

**Approval of the Agenda**

Dr. Hansen moved approval of the agenda and Dr. Webb seconded the motion. The motion was approved by acclamation.

**Approval of the Minutes of the Meeting of October 7, 2013**

Upon motion by Dr. Webb and second by Dr. Oden, the minutes were approved by acclamation.

**Report from the Chair**

Dr. Adams reported the following: the next meeting with the President will occur on October 29, the President has approved changes to section 3.2.6 and chapter 5 of the Faculty Handbook, and those changes have been incorporated and communicated to the campus.

**Responses from Multicultural Advisory, Parking and Traffic, Research, and Safety and Emergency Preparedness Committees on Staff Senate proposed committee expansion**

Dr. Hansen made a motion and Ms. Giles seconded the motion to recommend to the President the proposal from the Multicultural Advisory Committee to add as voting members a member of the Office of International Affairs staff and a member of the Office of Student Engagement staff. The motion was approved unanimously. Dr. Thornell made a motion and Mr. Jennings seconded the motion to recommend to the President the proposal from the Parking and Traffic Committee to add a member of the staff at large as a voting member. The motion was approved unanimously. Dr. Webb made a motion to reject the recommendations from the Safety and Emergency Preparedness Committee until the review of all committees in the Shared Governance Document is complete. The motion was approved unanimously.

Revised Proposal from Technologies Advisory Committee for Local Administrative Privileges and Network Computer Monitoring Policy (to replace previously submitted proposal for Faculty and Staff Computer Administrative Rights and Network Computer Monitoring)

Dr. Thornell made a motion and Dr. Oden seconded the motion to consider this an item to be reviewed by all three Senates. The motion was approved unanimously.

Proposals from Shared Governance Document Work Group

Relative to membership on the Shared Governance Executive Committee, Dr. Thornell made a motion and Ms. Irons seconded the motion that faculty members on the committee should be tenured, with the current membership grandfathered in, and the Faculty and Staff Senate Presidents should receive voting status. The motion was approved unanimously. Relative to membership on the Academic and Student Affairs Committee, Dr. Webb made a motion and Ms. Irons seconded the motion to revise the staff membership to four (4) staff members, to include one or more from Student Affairs. The motion was approved unanimously. Relative to membership on the Faculty-Staff Welfare Committee, Dr. Webb made a motion and Dr. Thornell seconded the motion to remove the Vice President for Student Affairs from membership. The motion was approved unanimously. Relative to membership on the Infrastructure Development Committee, Dr. Webb made a motion and Mr. Jennings seconded the motion to move all Vice Presidents to non-voting status. The motion was approved unanimously. Relative to membership on the Graphics Standards and Web Communications Committee, Dr. Webb made a motion and Dr. Thornell seconded the motion to add the Vice President for University Advancement as a voting member. The motion failed by a vote of 0 for and 7 against. Dr. Thornell made a motion and Dr. Webb seconded the motion to remove voting status from any Vice President on a committee that reports directly to that Vice President. The motion was approved unanimously. Dr. Webb then made a motion, seconded by Ms. Irons, to increase the number of faculty members to six by adding a library faculty member and to reduce the faculty at large from two members to one. The motion was approved unanimously. Relative to membership on the International Programs and Offerings Committee, Dr. Webb made a motion and Dr. Oden seconded the motion to change the Senior Vice Provost for International Affairs to a voting position. The motion was approved unanimously. Relative to membership on the Safety and Emergency Preparedness Committee, the Shared Governance Work Group will make a recommendation at the next meeting when additional questions are resolved. By consensus, the following committee revisions were deemed editorial and approved by acclamation: no changes to the Strategic Planning and Budget Study Committee; no changes to the Institutional Effectiveness Committee; on the Animal Care and Use Committee, change "the University's administrator in charge of academic research or his/her designee is a non-voting member" to "the Director of Sponsored Programs or his/her designee is a non-voting member;" no change to the Athletic Committee; on the Distance Learning Advisory Committee, change Assistant Director of Information Technology Services to Assistant Director of Educational Technology Services; no change to Food Services Committee; on the Human Subjects Committee, change two (2) from Education and Human Sciences to three (3) from Education and Human Sciences, to include HPER, and remove HPER as a single entry, change academic research to sponsored research, and change "human subjects" verbiage to "human research participants;" no additional changes to the Multicultural Advisory Committee and Parking and

Traffic Committee other than the ones approved earlier in the meeting; no changes to Undergraduate Readmissions; change academic research to sponsored research on the Research Committee; no change to Student Financial Services Committee; and no change to the Technologies Advisory Committee. Ms. Vandiver was directed to incorporate these changes into the Shared Governance Document, correct recently revised titles (e.g., Assistant VP for Procurement, Assistant VP for Human Resources), and to bring a draft to the next meeting for review and approval.

Vice Chair of Parking and Traffic Committee – student Abby Holbert

Ms. Giles made a motion and Dr. Webb seconded the motion affirming the selection of student Abby Holbert as Vice Chair of the Parking and Traffic Committee. The motion was approved unanimously. Ms. Vandiver was asked to communicate such to the President's Office so that Regina Sherrill can communicate with next year's SGA President to ensure that Ms. Holbert is selected as the SGA representative to that committee.

Request from Distance Learning Advisory Committee for a Work Group

Dr. Thornell made a motion and Dr. Oden seconded the motion to recommend to the President the formation of a work group for the Distance Learning Advisory Committee. The motion was approved unanimously.

Request from Council of Academic Deans for revisions to section 3.2.7 of Faculty Handbook

Dr. Thornell made a motion and Ms. Giles seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously. It was suggested that Dr. Tanja Blackstone be invited to the Faculty Senate meeting to help guide the discussion when this item is presented.

Request from Council of Academic Deans for revisions to sections 2.5.3 and 2.5.4 of Faculty Handbook

Dr. Thornell made a motion and Dr. Webb seconded the motion to present this request to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, President Laura Giles reported that Step Show will be held on October 22 and she encouraged participation which benefits the United Way. For the Staff Senate, President Melissa Thornton reported that planning is under way for Wellness Day, scheduled for February 21. Mr. Jennings congratulated Chair Adams on his homecoming award and reported on successful homecoming activities and a very successful Kilby School Dragon Boat fundraiser. For the Faculty Senate, President Peterson reported on the following: Faculty Senate approved revisions to section 3.2.6 and chapter 5 of the Faculty Handbook; a substantive change and the Application for Faculty Development Leave has been forwarded to the Academic Affairs Committee of the Faculty Senate; and the Faculty Senate has been tasked with appointing four

faculty to the College of Arts and Sciences Dean Search Committee. For the Administration, there was no report.

The meeting adjourned at 5 p.m. on motion by Mr. Jennings.

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Larry Adams, Chairperson