FACULTY SENATE MINUTES
October 6, 2011

The Faculty Senate of the University of North Alabama met October 6, 2011 in Room 102 of Floyd Science Building at 3:30 p.m.

President Townsend called the meeting to order and recognized the following proxies:
Stephanie Montgomery for Senator B. Garfrerick from Communications,
Nick Mauriello for Senator Verrone from English,
Laura Stokes for Senator Davidson from Secondary Education, and
Peggy Campbell for Senator Blount from Secondary Education.

Senator Barrett moved the adoption of the agenda. Senator Richardson seconded. The motion passed unanimously.

Senator Statom moved the approval of the minutes from the September 8, 2011 meeting. Senator Lee seconded. The motion passed unanimously.

President Cale encouraged everyone to attend the *Civil War Voices* this evening at 7 p.m. in Norton Auditorium.

REPORTS:

A.   President Townsend presented a report of the chairs for the committees and updates of the status of the Academic Honesty Policy, the Illustrated Guide to Graphic Standards and the faculty senate website. (See Attachment A)

B.   Standing Committees:
    1.   Senator Williams, chair of the Academic Affairs Committee, reported that the Committee is working on the IT policies of admin rights and monitoring.

    2.   Senator Peterson, chair of the Faculty Attitude Survey Committee, reported that she met with the senate executive committee to request that the survey be moved to February.

C.   President Townsend reported that the Ad hoc Committee for Faculty Senate Constitution Review would be continuing their work.

D.   Senator Statom reported that the Shared Government Document had been revised during the summer to insure that the Faculty Senate is now in the shared governance structure.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

President Townsend shared information concerning proposed revision to the composition of the Faculty Development Leave Committee. (See Attachment B)

ANNOUNCEMENTS:

President Townsend called attention to the announcement sent out concerning the five scheduled presentations related to athletics. These presentations are cosponsored by the faculty and staff senates.

Senator Statom moved the meeting be adjourned. Senator Roden seconded. The motion passed unanimously. The meeting adjourned at 3:47 p.m.

Faculty Senate President's Report

October 6, 2011

Committees

Cynthia Stenger has agreed to serve as the fifth member of the Faculty Attitude Survey Committee. Each of the standing committees has met at least once and elected chairs:

Greg Carnes   Faculty Affairs

Yaschica Williams   Academic Affairs

Lesley Peterson   Faculty Attitude Survey

Updates

- The amended Academic Honesty Policy was forwarded to the Academic and Student Affairs Committee. The Senate's concerns regarding legal review of the policy and the addition of a stated timeline for the students were also forwarded to the committee chair.

- The approved *Illustrated Guide to Graphic Standards* was forwarded to the Shared Governance Executive Committee.

- The Senate website has been updated to include the current officers, membership, committees and minutes. Thanks, Pat Roden.

Darlene Townsend

Faculty Senate President

ATTACHMENT B

MEMORANDUM

To: Dr. Richard A. Statom, Chair
Shared Governance Executive Committee

From: Dr. John G. Thornell, Vice President
for Academic Affairs and Provost

Date: August 30, 2011

Provided as an attachment to this e-mail is a proposed revision to the composition of the Faculty Development Leave Committee as contained in the Faculty Handbook. Thank you for your consideration of this request.

rv
Enclosure

OFFICE *of the* VICE PRESIDENT *for* ACADEMIC AFFAIRS *and* PROVOST
UNA Box 5041, Florence, AL 35632-0001
P: 256.765.4258 | F: 256.765.4632 | www.una.edu
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FACULTY DEVELOPMENT LEAVE COMMITTEE

The Faculty Development Leave Committee shall consist of three tenured faculty members from the College of Arts and Sciences, two from the College of Business, two from the College of Education, one from the College of Nursing, and one from Collier Library/Educational Technology Services – with representation to alternate between Collier Library/Educational Technology Services. They shall be elected by a vote of full-time faculty from each College and Collier Library/Educational Technology Services. Elections will be held in a timely manner in order that the committee may commence its work in September of each year. It is recommended that this election take place during the first two weeks of the fall semester (e.g., at the fall faculty meeting of each college/Collier Library and Educational Technology Services).

The initial election to be held immediately upon approval of the policy shall be for all members, who shall after election, determine by lot, which members shall have one- and two-year terms respectively. All subsequent elections shall be for two-year terms.

Should a vacancy occur on the Faculty Development Leave Committee, the Faculty Senate shall designate a replacement to fill the unexpired term.

Criteria for Selection

The proposed activity should be considered in view of the value it would have for the individual applicant's professional growth and the contribution it will make toward improving his/her value to the University of North Alabama. Some likely proposals would be for:

A. Advanced education. Advanced education **not** to be applied to a degree. A leave proposal should emphasize how the leave will update or improve knowledge in a field that will be taught in the immediate future as certified by the faculty member's department chair and dean.

B. Scholarly research. A leave proposal should explain why the research necessitates leave from the applicant's other assigned duties (teaching, service, etc.). The Faculty Development Leave Committee may appoint a select panel to review and advise the Committee on the merits of the candidate's proposed research. The panel should submit its findings and recommendations in writing to the Faculty Development Committee.

C. Scholarly writing. A leave proposal should emphasize the probability of subsequent publication. The Faculty Development Leave Committee may appoint a select panel to review and advise the Committee on the merits of the candidate's proposed writing project. The panel should submit its findings and recommendations in writing to the Faculty Development Leave Committee.

Vandiver, Renee' P.

From:	Thornell, John G.
Sent:	Thursday, August 25, 2011 4:12 PM
To:	Calhoun, Thomas J.; Vandiver, Renee' P.; Davis, Melvin D.
Subject:	RE: Faculty Development Leave Committee

Fine with me-thanks. Perhaps we should get that alternate system written into the policy. jt

From: Calhoun, Thomas J.
Sent: Thursday, August 25, 2011 4:09 PM
To: Vandiver, Renee' P.; Thornell, John G.; Davis, Melvin D.
Subject: Re: Faculty Development Leave Committee

We have done so I believe. We have decided that we will have an election from each of our respective units in alternate years, with Collier taking 2011-12 followed by ETS in 2012-13, etc. Please let us know if this is not an appropriate solution. Thanks.

Thomas J. Calhoun, Jr., Ph.D.
Associate Vice President
for Academic Affairs
University of North Alabama
UNA Box 5041
Florence, AL 35632-0001
256-765-5033
tcalhoun@una.edu

From: "Vandiver, Renee' P." <rpvandiver@una.edu>
Date: Thu, 25 Aug 2011 15:53:41 -0500
To: "Thornell, John G." <jthornell@una.edu>, "Davis, Melvin D." <mdavis2@una.edu>, UNA <tcalhoun@una.edu>
Subject: RE: Faculty Development Leave Committee

I should have told you................Dr. Davis indicated to me earlier today that he would get with Dr. Calhoun to work out some type of plan.

Renee' P. Vandiver
Assistant to the Vice President for Academic Affairs and Provost
University of North Alabama
UNA Box 5041
Florence, AL 35632-0001
Phone: 256-765-4258
Fax: 256-765-4632
E-Mail: rpvandiver@una.edu

From: Thornell, John G.
Sent: Thursday, August 25, 2011 3:52 PM
To: Davis, Melvin D.; Calhoun, Thomas J.
Cc: Vandiver, Renee' P.
Subject: FW: Faculty Development Leave Committee

This joint language for the two areas occurs from time to time and to elect a representative from ETS/Library will require the two of you to work together to pick someone based on some kind of election. jt

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From: Vandiver, Renee' P.
Sent: Thursday, August 25, 2011 8:39 AM
To: Davis, Melvin D.; Calhoun, Thomas J.; Bailey, Birdie I.; Gatlin, Kerry P.; Hansen, Vagn K.; Jacobs, Donna P.
Cc: Thornell, John G.; Oakley, Kimberly W.; Coates, Lynda P.; Williams, Cheryl L.; Tubbs, Deborah K.; McGuire, Phyllis A.; Thornton, Debra R.
Subject: Faculty Development Leave Committee

The members of the Faculty Development Leave Committee noted below have terms that have expired as of this semester.

The following is an excerpt from the policy noted in the Faculty Handbook:

"The Faculty Development Leave Committee shall consist of three tenured faculty members from the College of Arts and Sciences, two from the College of Business, two from the College of Education, one from the College of Nursing, and one from Collier Library/Educational Technology Services. They shall be elected by a vote of full-time faculty from each College and Collier Library/Educational Technology Services. Elections will be held in a timely manner in order that the committee may commence its work in September of each year. It is recommended that this election take place during the first two weeks of the fall semester (e.g., at the fall faculty meeting of each college/Collier Library and Educational Technology Services). . . . All subsequent elections shall be for two-year terms."

Please let me know ASAP who will serve as the replacement in your college/area.

Dr. Linda Blount (Education)
Dr. Thomas Osborne (Arts & Sciences)
Dr. Anna Lott (Arts & Sciences)
Dr. Tom Lovett (Business)
Mr. Phillip Oliver (Collier/ETS)

Renee' P. Vandiver
Assistant to the Vice President for Academic Affairs and Provost
University of North Alabama
UNA Box 5041
Florence, AL 35632-0001
Phone: 256-765-4258
Fax: 256-765-4632
E-Mail: rpvandiver@una.edu